



**2B**

**AITKIN COUNTY BOARD OF COMMISSIONERS**

July 22, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Absent

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Laurie Westerlund  
 Adding item 10C

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Michael Kearney

**A) Correspondence File-**

July 8, 2025 - July 21, 2025

**B) Approve County Board Minutes-**

July 8, 2025

**C) Approve Electronic Funds Transfers**

**Total** \$1,478,700.06

**D) Approve Auditor Vouchers-**

Auditor Warrants - Sales, Use and Diesel Tax, June 2025

General	\$59.29	R&B	\$1,050.64	Trust	\$73.98	LLCC	\$70.21
Parks	\$520.97					<b>Total</b>	\$1,775.09

**E) Approve Auditor Vouchers-**

Auditor Warrants - HHS 07.03.25

General	\$30.10	HHS	\$79,758.67			<b>Total</b>	\$79,788.77
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**F) Information Only**

City of Aitkin - 2024 TIF Report

**G) Approve-**

County Administrator Employment Agreement

**H) Approve Auditor Vouchers-**

Auditor Warrants - HHS 07.11.25

HHS	\$58,119.42					<b>Total</b>	\$58,119.42
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**I) Approve Auditor Vouchers-**

Auditor Warrant 07.15.25

Townships	\$62,694.00					<b>Total</b>	\$62,694.00
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**J) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 07.11.25

General	\$5,537.89	State	\$25,963.30	LLCC	\$491.68	Parks	\$150.00
						<b>Total</b>	\$32,142.87

**K) Approve-**

AIM VCET Opioid Funding Request

**L) Approve-**

Selander Coaching and Consulting Opioid Funding Request

**M) Approve Commissioner's Vouchers**

Commissioner Warrants 07.18.25

General	\$343,806.15	Reserves	\$14,467.87	R&B	\$466,405.82	HHS	\$419.82
Debt	\$124,007.51	State	\$14,505.00	Trust	\$6,193.39	Forest	\$1,158.27
Taxes	\$128.44	LLCC	\$21,240.93	Parks	\$141,234.03	<b>Total</b>	\$1,133,567.23

**N) Approve Auditor Vouchers-**

Auditor Warrants 07.18.25

R&B	\$122,814.98					<b>Total</b>	\$122,814.98
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**O) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants - ELAN 07.03.25

General	\$3,013.75	Reserves	\$599.28	LLCC	\$489.52	HHS	\$2,884.15
						<b>Total</b>	\$6,986.70

**Regular Agenda**

3A Dennis Thompson – Land Commissioner

**Motion to:**

Adopt Resolution - Mississippi Headwaters Board Funding for Jacobson Campground

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Michael Kearney**Resolution #** 20250722-090

4A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Approve Memorandum of Understanding with Itasca County

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Travis Leiviska

5A Kathleen Ryan – County Auditor

**Motion to:**

Approve New National Opioid Settlement/Action Needed to Participate

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska

5B Kathleen Ryan – County Auditor

**Informational Only**

2nd Quarter 2025 Budget Review - Information Only

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

6A Jim Bright – Facilities Coordinator

**Motion to:**

Adopt Resolution - Aitkin County Health &amp; Human Services Office Space Lease Agreement

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Laurie Westerlund**Resolution #** 20250722-091

7A Carli Goble - Health & Human Services Fiscal Supervisor

**Discussion Item**

Q2 2025 Fiscal Report - Discussion Item

**RESULT:** DISCUSSION ITEM

**MOVER:**

**SECONDER:**

8A Sarah Pratt – Health & Human Services Director

**Discussion Item**

H&HS Mandated vs. Non-Mandated Services Presentation - Discussion Item

**RESULT:** DISCUSSION ITEM

**MOVER:**

**SECONDER:**

9A John Welle – County Engineer

**Motion to:**

Approve 2024 Annual Report

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Travis Leiviska

10A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Data Practices Revisions

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

10B Mark Jeffers – Economic Development Coordinator

County/Administration related Updates

Committee of the Whole reminder, NACo National Achievement Award

10C Mark Jeffers – Economic Development Coordinator

**Motion to:**

Adopt Resolution - LG220 Application for Exempt Permit - Ruffed Grouse Society Aitkin Chapter

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

**Resolution #** 20250722-092

11A Board of Commissioners

Commissioner Committee Reports

Northwoods ATV Alliance, Aitkin County CARE, Aitkin County Fair, East Central Regional Library Board, Historical Society, ACAT, Facilities, Big Sandy Lake, NACo Conference, Arrowhead Economic Opportunity Agency, AMC, Toward Zero Deaths, Aitkin County Water Planning Task Force

**Motion to Adjourn**

Motion made at 11:34 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

**Next Regular Meeting:** Tuesday, August 12, 2025

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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John Welle  
County Engineer